

## The Vientiane College Diploma - Module Overview

### DIPMA111 Management

#### Overview of the module

In this module, you will develop your English and thinking skills while studying the topic of management. The module begins by looking at a range of organisations and the diverse cultures that can exist within them. You will explore different perspectives on organisational culture as a starting point for thinking about different styles of management. Different theories of management will be examined and you will consider their usefulness in understanding the diverse roles that managers play. Finally, you will consider contrasting views of management as science or art and begin to explore tools that managers have at their disposal.

#### Key questions explored in the module

- In what ways do organisations vary?
- What strategies do skilled listeners use?
- How can models help me understand complex systems?
- How can SWOT analysis be used in planning for the future?

#### Skills

This module will help you improve your English language skills with a special emphasis on:

- giving and supporting opinions; responding to ideas
- becoming more aware of listening processes
- developing note-taking skills which aid comprehension
- applying reading skills to specialised texts
- developing topic-related language

#### Performance Tasks

Throughout this module you will:

- relate theoretical models and concepts to practical situations
- use practical examples (including case studies and your own experience) to understand theory
- take notes from written and spoken texts
- use your notes in productive (speaking and writing) tasks

